

Stanwood Camano School District #401

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Instructional Services

Lloy Schaaf

Assistant Superintendent of Teaching and Learning

MEMORANDUM

To: Stanwood-Camano School Board of Directors
Fr: Lloy Schaaf, Ed.D.
Re: Approval of First Reading of new Policy 2418
Date: December 3, 2019

Attached, please find the first reading of new Instruction Policy 2418 Waiver of High School Graduation Credits.

District officials who are responsible for components of the policy have reviewed this document.

RECOMMENDATION:

That the Board approves the First Reading of New Policy 2418 Waiver of High School Graduation Credits.

Waiver of High School Graduation Credits

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that circumstances may arise that prevent a student from earning all twenty-four credits required for high school graduation. Such circumstances may include, but are not limited to, the following:

- Homelessness;
- A health condition resulting in an inability to attend class;
- Limited English proficiency;
- Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the federal Rehabilitation Act of 1973;
- Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
- Transfer during the last two years of high school from a school with different graduation requirements; and
- Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn.

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the district's 2418F Application for Waiver of High School Graduation Credits with the superintendent's office no later than thirty days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

Cross References: 2410 - High School Graduation Requirements

Legal References: RCW 28A.230.090 High school graduation requirements or equivalencies—High school and beyond plans—Career and college ready graduation requirements and waivers—Reevaluation of graduation requirements—Language requirements—Credit for courses taken before attending high school—Postsecondary credit equivalencies

RCW 28A.345.080 Model policy and procedure for granting waivers of credit for high school graduation

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WAC 180-51-068 State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.

WAC 180-51-050 High school credit—Definition.

Management Resources: 2015 - April Policy Issue

Adoption Date:
Stanwood-Camano School District

Form – Waiver of High School Graduation Credits

Application for waiver of up to two elective high school graduation credits based on a student’s circumstances

Instructions:

Please review the district’s Policy and Procedure 2418 prior to completing this form. This form must be completed, signed and provided to the Superintendent’s office no later than thirty business days prior to high school graduation for the year the waiver is requested.

Providing the completed form does not automatically guarantee a waiver will be granted. Once the application is submitted, the Superintendent or designee will respond to the request within ten business days with his or her decision.

Please attach any and all materials and/or documentation that would establish the existence of the circumstances justifying a waiver (e.g., physician’s letter). Please attach additional pages if necessary to the narrative section.

Parents or adult students with limited English proficiency may request that this application and/or the policy and procedure be provided in a language that they understand.

Student Identification (required)	
Name of person completing this form:	
Relationship to student:	
Address of person completing this form:	
Daytime phone number:	
Student’s Name:	
Student’s ID Number / Date of Birth:	
Expected year of graduation:	

Basis for Waiver Request (required) (check all that apply):

- Disability (regardless of whether student has an IEP or Section 504 plan)
- Health condition resulting in student’s inability to attend class
- Homelessness
- Limited English proficiency
- No opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school

- Transfer during the last two years of high school from a school with different graduation requirements
- Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised the student's ability to learn

Narrative: (required)

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Signature and Authorization: (required)

I am requesting that the Superintendent or designee waive (*insert up to two elective credits*) required for (*insert student's name*) high school graduation in (*insert year*) due to the circumstances indicated above.

I hereby authorize the Superintendent or designee to contact, consult and/or confer with any individual referenced in this application who would have knowledge of my circumstances, except for those subject to a duty of confidentiality.

I hereby certify that the information provided on this application is true and accurate to the best of my knowledge.

<i>Signature of parent or adult student</i>	<i>Date</i>